

## JESSAMINE COUNTY BOARD OF HEALTH MEETING

Tuesday, April 22, 2014

### MINUTES

The Jessamine County Board of Health met on April 22, 2014 at 7:00 A.M. in the Board Room of the Jessamine County Health Department.

Members present were: Dr. William C. McCaw, Dr. Thomas Coburn , County Judge Executive Wm. Neal Cassity, Dr. Suzanne Ogden, Pat LaFountain, RN, Christopher Horne and Johnny Bolton .

Members absent were: Dr. Amanda Eschelbach Dr. C. Darrell Jennings, Bobby Day Wilson, John Musick, OD and Mike Montgomery, RPh

Health Department staff present included: Randy Gooch, Public Health Director, Jo Morgan, Director of Administrative Services, Lisa Bolton, Environmental Health Program Manager, Andrea Brown, Public Health Services Manager and Norma Lovins, Nursing Supervisor.

Dr. McCaw welcome the member from Leadership Jessamine County and Mike Moore, Managing Editor with The Jessamine Journal.

Chairperson, Dr. McCaw called the meeting to order at 7:06 A.M. and asked for a motion to accept the February 25, 2014 Board of Health Minutes. Judge Cassity moved to approve the minutes; Ms Lafountain seconded the motion.

Numbers voting for: 7

Against: 0

Dr. McCaw opened the discussion for Old Business and asked if any Board members had received any comments from the public regarding the proposed Draft Regulation 2.0: Requirement to Post Health inspection Reports. Dr. McCaw stated that he was approached by a restaurant owner with some concerns, and he asked Board members if any one of them had received any feedback regarding the proposed regulation. Randy stated he received an opinion from the County Attorney, Brian Geottl, who had issues regarding failure to comply with this regulation and /or the failure to pay any fines assessed by this regulation and his opinion was to recommend that failure to comply shall constitute a criminal offense. Randy informed the Board that Mr. Geottl's recommendation was added as item #9 of the regulation. The County Attorney also recommended that it would be best to enforce this regulation beginning January 2015 due to licenses that have already been established for calendar year 2014. Randy suggested that the Board move forward with this regulation and recommended that a Special Meeting be called and he informed them that he would need to advertise to the community of this Special Meeting. There was discussion as to the date to schedule the Special Meeting and Randy suggested that he could send out a Doodle Poll with designated dates to see which one would be the best available date for them. Ms. LaFountain had a question regarding item #6 of the proposed regulation, "A fine of not less than \$5 and not more the \$100 per day may be assessed by the Department as provided for by KRS 212.990 until the establishment is compliant with the provisions of this regulation. " She asked, how is the fine determined? Randy stated that on their first offense they may not be assessed a fine, but if it was an ongoing offense that they could be fined the full amount until they come into compliance. Ms.

LaFountian, also had a question regarding item #7 of the proposed regulation as to what "Department" was in reference to? Randy stated that it is defined in item #2 of the proposed regulation, that "Department" stands for Jessamine County Health Department. Dr. Coburn asked that if an establishment had a criminal offense, who would have to appear in court? Randy explained that Dr. McCaw, as Chair of the Board of Health, himself as Public Health Director and a Health Environmentalist would be the individuals responsible to appear in court. Randy stated that with this proposed regulation it would help to reduce the amount of follow-up visits that the Health Environmentalist will be required to do. Dr. McCaw asked for a motion to approve the Draft Regulation 2.0: Requirement to Post Health Inspection Reports. Dr. Coburn moved to accept this motion; Judge Cassity seconded the motion.

Numbers voting for: 7

Against: 0

Dr. McCaw moved on to New Business. Randy did a presentation regarding the Budget and Tax Rate. He discussed in great detail the Health Department's expected budget revenue and expense impacts, historical trending and projections of financial status. Randy presented a Taxing District tax comparison of other counties with a 40,000 to 60,000 population range. This comparison showed that the average of taxing funds per person is \$27.00 and he pointed out that Jessamine County is at \$15.00 per person. Randy presented three scenarios for the Board to consider for raising the taxes. Scenario # 1, To increase the tax rate to 2.5 cents for all property, which will increase the contribution by \$50,000.00 to break even; Scenario # 2, To increase the tax rate to 2.75 cents for all property, which will increase contributions by \$150,000.00 to support staff with a 3 percent raise and hire a Accreditation Coordinator; and Scenario #3, To increase the tax rate to 3.0 cents for all property and increase contributions by \$250,000.00 to support staff a 3 percent raise, hire an Accreditation Coordinator, fund a Dental Hygienist and provide a Worksite Wellness Program. Randy stated that these scenario's will also link to the Governor's initiatives and the Health Department's initiatives. Randy explained to the Board the process for a tax increase and stated that that the Taxing District budget must be filed online by July 15, 2014. After much discussion among the Board members it was decided that due to a small quorum that it would be best to call a Special Meeting to take action on the first reading of the Draft Regulation 2.0: Requirement to Post Health inspection Reports and discuss the potential of a tax increase and approve the Health Department's FY15 Budget. Randy stated that he would send out an email with specific evening dates to survey which would be the best date to conduct the Special Meeting.

Dr. Coburn exited the Board of Health Meeting at 8:30 A.M.

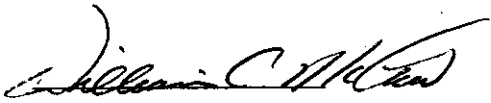
Randy directed the Board to review their packets regarding the Health Department and Taxing District financial updates. Randy then gave the Personnel update and informed the Board that Terri Sallee, Administrative Secretary had resigned in March 2014 and that Rebecca Wallace, Sr. Support Services Associate I, has taken on those responsibilities and will work part time in Administration and part time at the front desk area; Carla Stinnett and Melinda Barkley were hired on April 14, 2014 to fill the positions vacant for Sr. Support Services Associate I – Clinic and Maria Carmona-Meza, Deborah Kuhn and Amanda Leger was contracted to perform for part time services as Breast Feeding Peer Counselors on March 31, 2014.

The Board was reminded of the next regular Board meeting scheduled for June 24, 2014 at 7:00 A.M. in the Board Room of the Jessamine County Health Department.

At 8:34 A.M., Mr. Bolton moved to adjourn the meeting; Dr. Ogden seconded the motion.

Voting for: 6

Against: 0



Chairperson



Secretary